

WORKING FOR
INFRASTRUCTURE



WELCOME TO CECA

About CECA

The Civil Engineering Contractors Association (CECA) is the foremost representative body for civil engineering contractors in the UK.

CECA was established in 1996, but its provenance stretches much further back as it was born out of the Federation of Civil Engineering Contractors, which was first established in 1919.

Today CECA has over 300 member companies employing more than 250,000 employees and our members deliver around 80% of all civil engineering activity in the UK, work worth around £15 billion every year. CECA members range from the largest infrastructure companies in the UK to smaller specialist SMEs. Our members build and maintain the UK's infrastructure networks in transport, energy, water, waste and communications.

www.ceca.co.uk





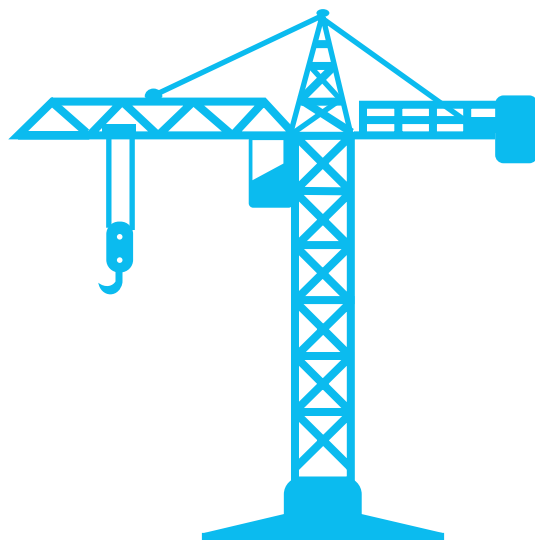
Established in **1919** as FCEC



Over **300** member companies



Over **250,000** people employed by members



Representing c. **80%** of civil engineering activity in the UK



Member activity equates to over **£25 billion** per annum

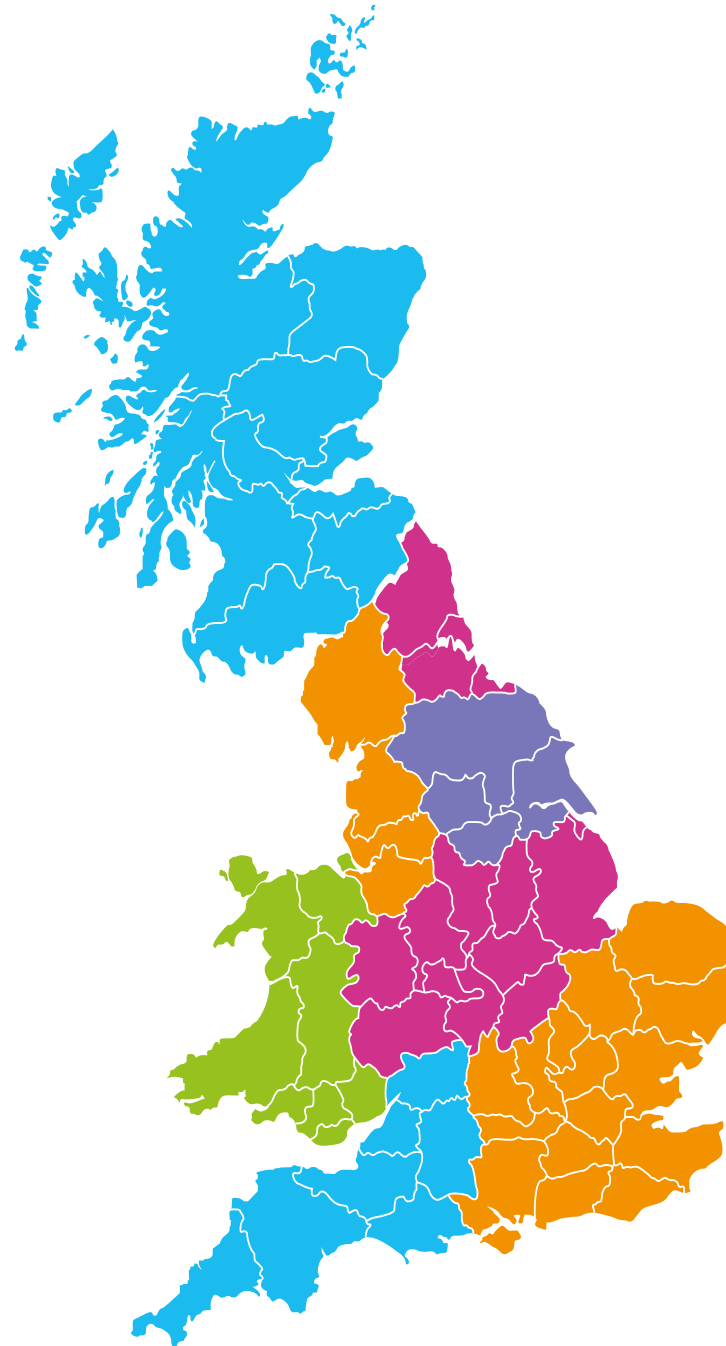


REGIONS & DEVOLVED NATIONS

CECA members are supported by a network of six regional offices across England, a national office in Westminster, and offices in the devolved nations of Scotland and Wales.

CECA's regions and devolved nations are:

- CECA **Scotland**
- CECA **North West**
- CECA **North East**
- CECA **Yorkshire & The Humber**
- CECA **Wales**
- CECA **Midlands**
- CECA **Southern**
- CECA **South West**



CECA NATIONAL

CECA's national office at the heart of Westminster has close ties to the Construction Leadership Council and influences government on behalf of members and the civil engineering industry. CECA (Scotland) and CECA (Wales) maintain close links with parliamentarians in the devolved administrations of Holyrood and Cardiff.

Core priorities include:

Representation

- Developing and maintaining close relationships with clients, government and the media
- Promoting members' expertise as widely as possible
- Ensuring that government policy develops in a way that positively supports the interests of members
- Sitting on the Construction Leadership Council & being represented on CIJC
- Meeting regularly with elected politicians, as well as key opposition MPs, civil servants and other industry stakeholders

Becoming a member of CECA connects civil engineering businesses to a brand that is trusted, strong and influential

People

- Working with organisations to ensure members have the best opportunities to benefit from available training funding
- Lobbying to ensure both national and local governments take steps to address the skills gap, attract new entrants to our industry and upskill the workforce
- Promoting diversity through Inspiring Change conferences and awards
- Supporting the delivery of the industry's Fairness, Inclusion and Respect programme
- Supporting negotiations for the Working Rule Agreement and ensuring CECA member companies are heard in negotiations at all levels of industry



Health & Safety

- Being part of the Health & Safety Executive's Construction Industry Advisory Network (CONIAN)
- Leading the conversation through CECA's Health, Safety & Wellbeing Group, establishing the best standards across industry to the benefit of companies and their employees
- Delivering the *Stop. Make a Change* campaign, along with charities such as Cancer Research and Mates in Mind, which promotes industry stand downs to focus on health, safety and wellbeing in which hundreds of thousands of workers participate each year

Industry Issues

- Supporting and encouraging the roll out of *The Construction Playbook*
- Working to develop policy to minimise bureaucracy and cost in procurement and establishing what 'good' looks like
- Publishing the CECA Blue Form, Schedules of Dayworks and the quarterly Workload Trends Report, as well as a range of specialised policy reports
- Hosting 'meet the buyer' events with the largest UK and world-wide clients
- Delivering supply chain conferences for the highways, rail, water and power sectors
- Working in partnership with other trade bodies to identify and address emerging issues in the infrastructure sector and construction industry as a whole

- Encouraging best practice across the supply chain
- Advising our members on a range of technical issues on a bespoke basis
- Collaborating with members to achieve net zero and reduce carbon emissions as efficiently as possible.

6

ENGLISH REGIONAL OFFICES

1

SCOTLAND OFFICE

1

WALES OFFICE

1

LONDON OFFICE



Working for Infrastructure

ABOUT CECA SOUTH WEST

CECA South West has a strong and vibrant contracting community comprising over 40 member companies ranging from the major Tier 1 organisations to the smaller SMEs.

Our skills training and client engagement programmes are second to none and we provide the voice for infrastructure in the region, with member issues and concerns regularly aired to Government ministers via CECA's national team and the Construction Leadership Council.

Our programme for young people remains a key feature of our service to members with close links to local schools, colleges and universities. We provide strong support for apprentices and nurture a highly proactive South West Foundations Group which primarily promotes civil engineering as a future career option.

Our quarterly member meetings and numerous other networking events throughout the year (including our Annual Lunch in Torquay) provide opportunities for members to engage with one another, potential customers and leading industry figures in the region.



"CECA South West is a hugely important organisation for Kier. Paul Santer and his team have a true passion for civil engineering and innovative cross-sector engagement in the South West and beyond. I personally advocate the opportunities CECA South West gives to our young engineers via the South West Foundations Group, promoting diversity, inclusion and shared learning across the broad range of member organisations."

- Craig Small FICE MCIOB, Operations Director, Major Projects, Kier Infrastructure



MEMBER BENEFITS

CLIENT LIAISON - CECA South West is instrumental in arranging regular client liaison meetings with the most significant national and regional clients, including:

babcockTM

Devon
County Council

Somerset
County Council

Gloucestershire
COUNTY COUNCIL

Wiltshire Council
Where everybody matters

NetworkRail

national
highways

Dorset
Council

TRAINING & DEVELOPMENT - Free and subsidised schedule of courses including NEC4, SSSTS, SMSTS, Temporary Works Coordinator, Management Development Programme and New Entrant Programme

GROWING THE WORKFORCE - Regular engagement with universities and colleges supporting apprenticeship programmes

INDUSTRY GROUPS - Rail, Environment, Health & Safety, Highways Maintenance, People & Development and more - all comprising CECA members from across the UK

EQUALITY & DIVERSITY - Social Value Toolkit, Inspiring Change Conferences & Awards, FIR Programme

ANNUAL LUNCH & YOUNG ACHIEVER AWARDS - An opportunity for the regional industry to come together, network and celebrate the achievement of our young employees

SOUTH WEST FOUNDATIONS GROUP - Young engineers and technicians organising their own CPD programme and promoting civil engineering as a career option

NETWORKING - Quarterly Members' Meetings

FREE HELPLINE - Taxation, Contractual Advice, Employment Law, Health & Safety, Environmental, Technical

FREE PUBLICATIONS - Schedules of Dayworks, Blue Form and more

WEBSITE & SOCIAL MEDIA - Company logo and link, Capabilities Directory listing, social media support

BRANDING - Use of the CECA brand which is strong, reliable and influential

WHY JOIN CECA?

Being a CECA member connects civil engineering businesses to a strong brand and business network that is recognised as the voice of the infrastructure industry.

- CECA represents members' interests by raising their issues with Government, potential client organisations and stakeholders
- CECA provides exceptional training and support for skills development, much of which is delivered free of charge
- CECA promotes the skills and expertise of members and the vital role the sector plays in the social, economic and environmental well-being of the UK
- CECA provides the opportunity for member companies to meet and discuss industry issues with major clients and others who both influence workload and the manner in which the industry operates
- CECA offers an array of industry specialist groups which share best practice, innovation and encourage cross industry networking
- CECA provides networking and business development opportunities in a formal and informal setting
- CECA membership offers a free helpline which provides expert advice and guidance on issues such as taxation, legal, contractual and employment law
- CECA supports and encourages young engineers and technicians through its regional Foundations Groups



"CECA South West provides valuable support to the civil engineering community here in our region, be it at Tier 1 national contractor level, or for local SMEs. It provides an active training function to its members, regular local meetings, interactions with relevant South West clients and links to CECA nationally, where issues of concern to the wider industry can be aired with Government."

- Don Higgs, Operations Manager, BAM Nuttall Ltd





Roads



Water



Highways
Maintenance



Environment



Procurement



Energy



Transport



Public
Affairs



Training &
Development



Fairness, Inclusion
& Respect



Legal



SMEs



Rail



Health, Safety &
Wellbeing



Flood & Marine

CECA SECTOR GROUPS

Open To All Members

CECA runs a number of sector and issue-specific industry groups which meet regularly throughout the year.

When your company becomes a CECA member, you are entitled to join any or all of these groups. Engage directly with HM Government, major clients in all sectors and other high level industry stakeholders.

Recent speakers have included the Department for Transport, HS2, Network Rail, National Highways, the Environment Agency, ABP, National Grid, Babcock International, numerous county councils and local authorities.



Left to right: Paul Santer (CECA), Chris Dyer, Meg Booth, Rob Richards (Devon County Council) and Phil Ramsden (CECA/Milestone)

HOW TO JOIN

Membership has two defined routes; Full and Associate.

Full members are deemed to be civil engineering contractors or companies who provide civil engineering activities, as set out in the full membership application form. Full membership provides access to the complete range of products, services and support available from CECA both regionally, at a devolved national level, and nationwide.

Associate membership is open to companies who provide civil engineering specialist services to civil engineering contractors.

Criteria For Full Membership

To qualify for full membership of CECA (South West), applicants should comply with the following criteria:

- Be registered in the UK as a limited company with a civil engineering turnover of at least £500,000 per annum;
- Have traded for a minimum of two years;
- Have a registered office in the geographical area of CECA (South West);
- Be registered for VAT;
- Be registered with CITB, if in scope;
- Have a compliant Health & Safety Policy;
- Have a Quality Management System in place;
- Conform to the general principles of the CIJC Working Rule Agreement;

- Be committed to a fully qualified workforce, with the workforce holding CSCS or equivalent cards;
- Commit to CECA Action Plans and Strategies;
- Comply with Competition Law requirements;
- Commit to the CECA Code of Ethics;
- Commit to raising the standards of civil engineering contracting.

"CECA create an inclusive environment where all members can work together collaboratively, share innovation and ideas and discuss the challenges within the sector and our society today. This is why we value our membership so greatly."

- Abie Hearn, Divisional Manager, SWH Contracting



Criteria for Associate Membership

Companies applying to join CECA South West via the Associate Membership route should comply with the following criteria, terms and conditions:

- Be registered in the UK as a limited company;
- Have a registered office in the geographical area of CECA (South West);
- Work in a civil engineering-related discipline, but be ineligible to apply for membership of the Association as a full member;
- Be registered for VAT;
- Be registered with CITB, if in scope;
- Have a relevant Health & Safety policy;
- Have a Quality Management System in place;
- Conform to the general principles of the CIJC Working Rule Agreement;
- Comply with Competition Law requirements;
- Be aware of the CECA Code of Ethics;
- Agree to pay an annual subscription of £1,500 plus VAT for each CECA Region the Associate Member wishes to join.

Associate Membership will specifically exclude any right to influence or amend existing constitutional matters or the manner, operations or policy of the Association.

Associate Members will be encouraged to contribute and benefit from the mutual exchange of information and expertise with CECA members and thereby broaden and enhance the mutual understanding of the needs and priorities of the industry.

Associate Members will be informed that membership must not be regarded as a platform or access route to full members for marketing purposes. Any Associate Member exploiting membership for such purposes may have their membership terminated.

We welcome input and initiatives by Associate Members in furtherance of Health and Safety, Welfare, Environmental and Technical Development issues and will be pleased to support such initiatives as appropriate.

Associate Members will be entitled to attend and participate in all CECA (South West) seminars, courses, and other events, but will not be eligible to join the Board of CECA (Southern) Ltd.



Code of Ethics

We maintain a code of ethics that we expect our members to comply with; these have been written by our members and endorsed by our Board of Directors. We expect CECA members to:

- Acknowledge the advantages of trading relationships being conducted in a fair and transparent manner
- Recognise the confidence that is engendered by collaborative working by all members of the supply chain, together with the promotion of a culture of mutual trust, which benefits all participants and the client
- Treat their own supply chain fairly & equitably by choosing and negotiating forms and conditions of contract with equal treatment for all, and which identify, assess and allocate risk fairly
- Commit to ensuring that all payments for work undertaken throughout the supply chain, are paid when due
- Provide and maintain a safe working environment for all, taking account of the CECA Health and Safety Action Plan and Strategy
- Undertake any project with a responsible attitude toward the environment, the local neighbourhood and sustainability issues
- Endeavour to meet the CECA aspiration of a 100% fully qualified workforce
- Work with and provide sufficient and accurate information in an open, fair and collaborative manner which:
 - promotes the benefits of team-working
 - establishes clear and effective lines of communication
 - provides and encourages early involvement of relevant supply chain partners to discuss client requirements and identify solutions
- Work together to deliver projects in accordance with an agreed programme within time, budget and standards of quality by sharing information on progress and establishing systems for monitoring and reporting performance.



Children's Hospice South West - CECA South West's chosen charity for 2022 & 2023.

NEXT STEPS

Whether you are wishing to join us as a Full or Associate member or just want to find out more then please contact the CECA South West office for more information – we are always happy to hear from you.

Call: **07827 314880**

Alternatively, you can complete the member application form and send it to us with any accompanying supporting documents. Application must be made by a senior member of the organisation. Electronic versions are available for download at www.ceca.co.uk/south-west or alternatively e-mail info@cecasouth.co.uk.

Subscription

Membership runs from January - December each year (applications can be made at any time during the year and charged on a pro rata basis).

Full membership subscription is collected in a fair and equitable manner to reflect the size and turnover of each member company.

Where members can prove that they are operational in other regions/nations the single subscription can be apportioned internally by CECA so that they can access the other region's services and no additional subscription fee is required.

Maximum subscription fee-paying members get automatic CECA coverage across the UK.

Each individual full member is deemed to be a member in their own right (irrespective of any member holding/owning company or association with any group of companies). If the company can prove they are part of an

existing member group/owning company they will be entitled to a 10% reduction off the standard subscription fee when **one or both** of the following criteria apply:

- Has a separate brand and identity from its holding/owning group
- Competes for business in its own right and in its own name

The turnover for full membership is derived from the annual turnover stated in the company's last set of audited accounts for civil engineering as defined below:

Roads, Bridges, Drainage, Sewerage, Sewage Works, Piling, Sheet Piling, Foundations, Coastal Defence/ Protection, Marine Engineering, Bulk Earthworks, Remediation, Highway Maintenance, Surfacing, Telecommunications, Ducting & Cabling, Pipelines, Pumping Stations & Mains, Rail, Private Sector Infrastructure & Groundworks, Reinforced Concrete Structures, Tunnelling, Pipe Jacking, Cofferdams and Caissons and Specialist Civil Engineering Services.

Bands and membership fees:

Turnover up to £2.7m-£1,261 Fixed Fee

Turnover between £2.7m-£66.7m – Calculated at 0.04681% of turnover

Turnover above £66.7m - £31,156 (Maximum fixed fee – UK coverage)

Associate membership is a fixed fee at £1,500 + VAT per region.

Please note a 6 month notice period is required from any member wishing to terminate membership.

*For more information please contact CECA South West Director Paul Santer -
E. paulsanter@cecasouth.co.uk T. 07827 314880*

CECA SOUTH WEST MEMBERS



CECA SOUTH WEST ASSOCIATE MEMBERS





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